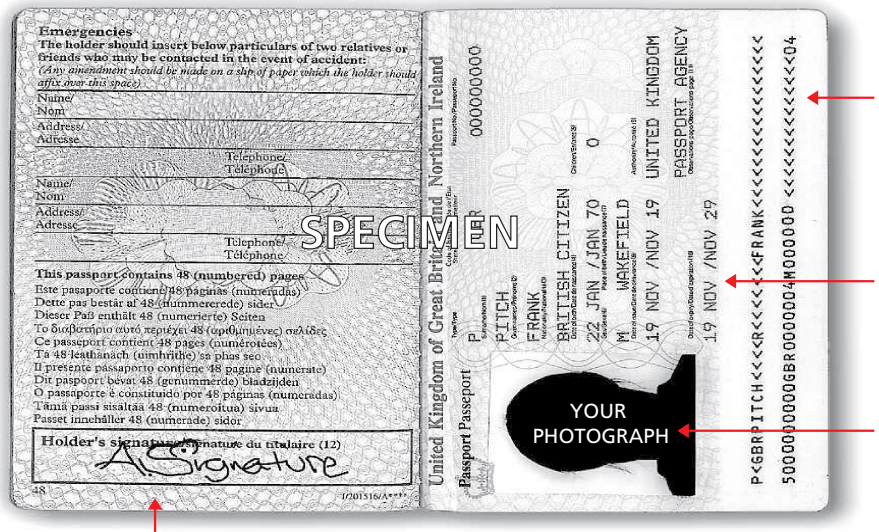
SOVEREIGN CERTIFICATION GUIDE

PASSPORT OR PHOTO ID - must be originally certified - certified copies of certified copies **cannot** be accepted



MACHINE READABLE CODE MUST BE VISIBLE

PASSPORT MUST BE VALID AND NOT EXPIRED

PHOTOGRAPH MUST BE RECOGNISABLE

THE PASSPORT MUST BE SIGNED BY THE HOLDER

CHARTERED ACCOUNTANTS & REGISTERED AUDITORS
AE

OFFICIAL BUSINESS STAMP INCLUDING ADDRESS AND TELEPHONE DETAILS

Ace Executive & Associates
Suite 1, Ace Street, London W1
Tel: +44 (0)20 0000 0000

HAVING SEEN THE INDIVIDUAL AND THE IDENTIFICATION DOCUMENT AT THE SAME TIME, I CERTIFY THIS TO BE A TRUE COPY AND THAT THE PHOTOGRAPH IS A TRUE LIKENESS.

DECLARATION IN CAPITALS

Signature: FBloggs Date: 14/05/2020

SIGNATURE AND DATE OF APPROVAL

Name: FRED J BLOGGS

NAME IN CAPITALS

Position/ Profession: CHARTERED ACCOUNTANT

PROFESSIONAL QUALIFICATION DETAILS

ACCEPTABLE CERTIFIERS:

- a lawyer or notary public, who is a member of a recognised professional body
- an accountant who is a member of a recognised professional body
- a company secretary/chartered governance professional who is a member of a recognised professional body
- a member of the judiciary, a senior civil servant, a serving police or customs officer
- an officer of an embassy, consulate or high commission of the country of issue of documentary verification of identity
- a director, secretary or board member of a regulated entity (or its nominee company) in an **equivalent jurisdiction (please seek guidance from your Sovereign contact)**
- a manager, director or senior officer from a Sovereign office

THE CERTIFIER MUST PROVIDE SUFFICIENT INFORMATION TO BE VERIFIED THROUGH INDEPENDENT MEANS AS A SUITABLE CERTIFIER

SOVEREIGN CERTIFICATION GUIDE

PROOF OF RESIDENTIAL ADDRESS - must be supplied in original or a copy with first-hand certification - certified copies of certified copies **cannot** be accepted

PLEASE ENSURE THE UTILITY BILL PROVIDED IS CURRENT AND IS DATED WITHIN THE LAST 3 MONTHS OF APPLICATION

CHARTERED ACCOUNTANTS & REGISTERED AUDITORS
AE

Ace Executive & Associates
Suite 1, Ace Street, London W1
Tel: +44 (0)20 0000 0000

OFFICIAL BUSINESS STAMP
INCLUDING ADDRESS AND TELEPHONE DETAILS

I CERTIFY THIS TO BE A TRUE COPY OF THE ORIGINAL DOCUMENT.

DECLARATION IN CAPITALS

Signature:

Date: 14/05/2020

SIGNATURE AND DATE OF APPROVAL

Name: FRED J BLOGGS

NAME IN CAPITALS

Position/
Profession: CHARTERED ACCOUNTANT

PROFESSIONAL QUALIFICATION DETAILS

YOUR ELECTRICITY BILL

xxxx xxxx xxx xxxx
xxxx xxxx xx xxxxxx
000852448

Statement Date & Tax Point	Meter Reading
18 July 2020	8880002222

Mr A Smith
Address Line 1
Address Line 2
Country

YOUR ELECTRICITY STATEMENT

Description	xxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx
Electricity used for quarter	123	123	20	0.58	57.80
xxxxxx xxxx xxxx xxxxxxxx					8.90
Standing charge 00000 @ 12.0p per day					7.65
xxxxx xxxxxxx xxx xxxxxxxxx					4.44
VAT @ 0.0%					1.11

CHARTERED ACCOUNTANTS & REGISTERED AUDITORS
AE

Ace Executive & Associates
Suite 1, Ace Street, London W1
Tel: +44 (0)20 0000 0000

Total incl. VAT	64.58

I CERTIFY THIS TO BE A TRUE COPY OF THE ORIGINAL DOCUMENT.

Signature:

Date: 14/05/2020

Name: FRED J BLOGGS

Position/
Profession: CHARTERED ACCOUNTANT

PLEASE NOTE:

- Sovereign cannot accept **mobile telephone bills** as proofs of address
- Posted Bills and statements **must** have been received by the client at their residential address within the last three months
- If in a foreign language, a suitable translation by a certified translator must be provided

THE CERTIFIER MUST PROVIDE SUFFICIENT INFORMATION TO BE VERIFIED THROUGH INDEPENDENT MEANS AS A SUITABLE CERTIFIER

**Please be aware that certain jurisdictions allow the acceptance of electronic bills under specific limited circumstances. Please check in advance with your Sovereign contact if you wish to pursue this option.*